



STOKE PARISH COUNCIL

120 Church View Gardens
Kinver
Stourbridge
DY7 6EF

Neil Gulliver
Clerk to the Council

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You are hereby summoned to attend a meeting of the **PARISH COUNCIL** at **THE FORGE, AVONCROFT ARTS CENTRE, STOKE HEATH** on **MONDAY 3 FEBRUARY 2025** at **7.30pm**

The meeting is open to the press and members of the public who are welcome to attend all or part of the meeting but may only speak during the allocated time under Agenda item 4(1). The public may ask questions or raise concerns regarding matters on this agenda or for future consideration. There is no expectation on the Council to respond to any comments made at this time.

AGENDA

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests
 - b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items & their nature
 - c) to declare any Other Disclosable Interest (ODI) in agenda items & their nature
- Councillors who have declared a DPI or an ODI which falls within the terms of paragraph 13 of the Code of Conduct must leave the room for the relevant items unless granted a dispensation.*

3. Requests for Dispensation

To consider any written requests from Parish Councillors.

4. **Adjournment of Meeting to hear from:**
 - 1) **Members of the Public** – a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments/questions regarding matters on this agenda or for future consideration.
 - 2) **County Councillor Kyle Daisley**
 - 3) **District Councillors David Nicholl & Harrison Rone-Clarke.**
5. **Minutes of the Meeting held on the 13 January 2025 (Copy attached)**
6. **Planning Applications**
 - 1) 24/01259/FUL – Sharpway Cottage, Sharpway Gate, Harbours Hill – Proposed rear wc shower room to replace the existing store and internal wall removal for the reallocation of spaces and alteration & replacement of openings to the rear
 - 2) 24/00939/FUL – Field View House, 5 Brickhouse Lane, Stoke Prior – Proposed link structure to form covered walkway and entrance lobby between the house and garage approved under Reference 24/00221/FUL
 - 3) 24/01292/CPE – The Laurels, Copyholt Lane, Stoke Pound – Use of building as Laurels 2 as a self-contained dwelling
 - 4) 15/0675 – Meadows Farm, Moorgate Road, Harbours Hill – Removal of rear entrance lobby to kitchen and construction of a conservatory to the rear and side
 - 5) Update on Previous Applications (Copy attached)
7. **Urgent Decisions taken since the Council's last meeting/Chair's Comments**
8. **Finance**
 - 1) To approve the payments due for January 2025 (**Copy to follow**)
 - 2) To receive the Financial Management Statement for January 2025 (**Copy to follow**)
9. **Renewal of Grounds Maintenance Contract 2025-2027 (Copy report attached)**
10. **Membership of CALC (Clerk's briefing note attached)**
11. **Purchase of VAS**
12. **Review of Risk Register (Copy attached)**
13. **Parish Lengthsman's Report**
14. **Correspondence**
15. **Councillors Points of Information and Items for Future Meetings**

<p>Date of Next Meeting The Parish Council's next scheduled meeting will be held on Monday 10 March 2025 commencing at 7.30pm.</p>

Neil Gulliver
Clerk to Stoke Parish Council

Parish Council Membership
Councillors Peter Williams (Chair), Liz Eden (Vice Chair), Sue Abel, Dan Bright, Paul Eden, Malcolm Gulliver, Jill Howe, Jean Jackson, Alyson Jewson, Chris Jewson, Liz Miller and Paul Pittaway.

FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL GULLIVER, PARISH CLERK ON 07927 311041