

You are hereby summoned to attend the next meeting of the **PARISH COUNCIL** to be held in the **HALL ANNEXE** at **AVONCROFT ARTS CENTRE, STOKE HEATH** on **MONDAY 7 NOVEMBER 2016** at **7.30pm**

## **AGENDA**

**Public Question Time:** Prior to the commencement of formal business a period of fifteen minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its residents.

- 1. Apologies for absence**
- 2. Declarations of Interest/Requests for Dispensation**
- 3. Minutes of the Meeting held on the 3 October 2016 (Copy attached)**
- 4. Urgent Decisions taken since the Council's last meeting**
- 5. District and County Councillors' reports for information**
- 6. Finance**
  - (1) To approve the accounts to be paid for October 2016 **(Copy to be tabled)**
  - (2) To receive the Financial Management Statement for October 2016 **(Copy to be tabled)**
- 7. New Parish Council Website**
- 8. Progress Reports by the Chairman and the Clerk**
- 9. Project Updates**

To update the Council on any current projects/activities not referred to elsewhere on the agenda including the CCTV project.
- 10. Arrangements for Remembrance Sunday 2016 and Donation to the British Legion**
- 11. Arrangements for Carols in the Park – 2016**
- 12. Dates of Meetings 2017/18 (Copy attached)**

**13. Location of New Flower Boxes**

**14. Diary Commitments**

To note Councillors' commitments for the coming month.

**15. Correspondence**

To note correspondence received since the Council's last meeting.

**16. Councillors Points of Information and Items for Future Meetings**

**17. Date of Next Meeting**

The Parish Council's next meeting will be held on Monday 5 December 2016 commencing at **7.00pm** at the Hall Annexe, Avoncroft Arts Centre, Stoke Heath.

**Neil Gulliver  
Clerk to the Parish Council**

**Parish Council Membership**

**Councillors Peter Williams (Chairman), John Ellis (Vice Chairman), Sue Abel, Diane Brown, Liz Eden, Paul Eden, Jill Howe, Alyson Jewson, Chris Jewson, Liz Miller, Keith Shakespeare and Dean Smith.**

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL  
GULLIVER, PARISH CLERK ON 01527 757190**