

You are hereby summoned to attend the **ANNUAL MEETING** of the **PARISH COUNCIL** to be held at **STOKE PRIOR VILLAGE HALL** on **WEDNESDAY 3 MAY 2017** at **7.00pm**

AGENDA

1. Election of Chairman

2. Election of Vice Chairman

3. Apologies

To receive apologies and to approve reasons for absence.

4. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature
- c) to declare any Other Disclosable Interest (ODI) in items on the agenda and their nature

Councillors who have declared a DPI or an ODI which falls within the terms of paragraph 13 of the Code of Conduct must leave the room for the relevant items unless granted a dispensation.

5. Requests for Dispensation

To consider any written request from Parish Councillors.

6. Public Question Time

A period of fifteen minutes will be allowed for members of the public present to ask questions or comment on matters affecting the parish and/or its residents.

7. Minutes of the Meeting held on the 3 April 2017 (Copy attached)

8. Urgent Decisions taken since the Council's last meeting

9. Membership of Committees and Working Groups

The Parish Council are asked to amend or affirm the current membership of Committees and Working Groups **(Copy of current list attached)**

10. Finance

To approve the accounts to be paid for April 2017 **(to be tabled at the meeting)**

To receive the Financial Management Statement for April 2017 **(to be tabled at the meeting)**

To reaffirm the final Parish Council budget for 2017/18 **(Copy attached)**

To sign off the Summary of Receipts and Payments for 2016/17 **(Copy attached)**

11. Progress Reports by the Chairman and the Clerk

12. Project Updates

To update the Council on current projects/activities not referred to elsewhere on the agenda.

13. Diary Commitments

To note Councillors' commitments for the coming month.

14. Correspondence

To note correspondence received since the Council's last meeting.

15. Councillors Points of Information and Items for Future Meetings

16. Date of Next Meeting

The Parish Council's next meeting will be held on Monday 5 June 2017 commencing at 7.30pm at the Hall Annexe, Avoncroft Arts Centre, Stoke Heath.

**Neil Gulliver
Clerk to Stoke Parish Council**

Parish Council Membership

Councillors Peter Williams (Chairman), John Ellis (Vice Chairman), Sue Abel, Diane Brown, Liz Eden, Paul Eden, Jill Howe, Alyson Jewson, Chris Jewson, Liz Miller, Keith Shakespeare and Dean Smith.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL
GULLIVER, PARISH CLERK ON 01527 757190**