

You are hereby summoned to attend a meeting of the **PARISH COUNCIL** to be held in the **HALL ANNEXE** at **AVONCROFT ARTS CENTRE, STOKE HEATH** on **MONDAY 8 JANUARY 2018** at **7.30pm**

AGENDA

Please note that this meeting may be recorded by members of the public.

1. Apologies

To receive apologies and to approve reasons for absence.

2. Declarations of Interest

Councillors are reminded:-

- a) of the need to update their Register of Interests
- b) to declare any Disclosable Pecuniary Interests (DPI) in agenda items and their nature
- c) to declare any Other Disclosable Interest (ODI) in items on the agenda and their nature

Councillors who have declared a DPI or an ODI which falls within the terms of paragraph 13 of the Code of Conduct must leave the room for the relevant items unless granted a dispensation.

3. Requests for Dispensation

To consider any written request from Parish Councillors.

4. Adjournment of Meeting to hear from:

- 1) **Members of the Public** – a maximum of 15 minutes in accordance with the Parish Council's Standing Orders to be allowed for members of the public to submit comments or raise questions regarding matters on this agenda or for future consideration.
- 2) **County Councillor Chris Bloore**
- 3) **District Councillors Malcolm Glass & Mike Thompson.**

5. Minutes of the Meeting held on the 4 December 2017 (Copy attached)

6. Urgent Decisions taken since the Council's last meeting

7. Planning Applications

- i) 17/00521/OUT – Great Western House, Shaw Lane, Stoke Prior – Outline application for the erection of a terrace of 4 x 2 bed houses with all matters reserved except for details of access and layout.
- ii) 17/01392/FUL – Petrol Station, Unit 4, Buntsford Park Road, Bromsgrove – Proposed installation of canopy & portakabin within area of supermarket car park to create car park valeting franchise.
- iii) 17/01399/FUL – 2 Granary Road, Bromsgrove – Proposed single storey rear extension.

The Parish Council are asked to comment on these applications.

8. Finance

- 1) To approve the payments for December 2017 **(to be tabled)**
- 2) To receive the Financial Management Statement for December 2017 **(to be tabled)**
- 3) Budget and Precept for 2018/19 Update **(Copy attached)**

9. Appointment of an Assistant Clerk (Draft Job Description attached)

10. Parish Event 2018

11. Review of Risk Management Arrangements (Copy attached)

12. Project Updates

13. Diary Commitments

To note Councillors' commitments for the coming month.

14. Correspondence

To note correspondence received since the Council's last meeting.

15. Councillors Points of Information and Items for Future Meetings

16. Date of Next Meeting

The Parish Council's next meeting will be held on Monday 5 February 2018 commencing at 7.30pm at the Hall Annexe, Avoncroft Arts Centre, Stoke Heath.

Neil Gulliver
Clerk to Stoke Parish Council

Parish Council Membership
Councillors Peter Williams (Chairman), John Ellis (Vice Chairman), Sue Abel, Diane Brown, Liz Eden, Jill Howe, Alyson Jewson, Chris Jewson, Liz Miller, Keith Shakespeare and Dean Smith + 1 vacancy.

**FOR ANY ENQUIRIES REGARDING THIS MEETING PLEASE CONTACT NEIL
GULLIVER, PARISH CLERK ON 01527 757190**